



COVID-19 UPDATE

Today our priorities, like yours, are protecting the health and safety of our employees and clients and their families. To that end, starting today, March 17th, Freed Maxick, became a remote workforce. As a result, our employees are refraining from on-site client work and eliminating office visits until further notice.

We are taking this necessary step to preserve the health of our team and yours, and to comply with the requests of government leadership to curtail the spread of the virus.

Fortunately, we are well prepared for this contingency. Our technological capabilities enable us to work seamlessly from remote locations, without impacting our ability to work collaboratively with you—ensuring that we can provide uninterrupted service.

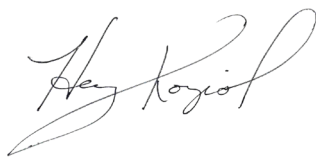
All meetings will occur via phone calls and we will remain available to you through emails, phone calls, texts and Skype meetings as we go forward. Additionally, we have several options for receiving information in lieu of an in-person visit including:

- Share File (<https://freedmaxick.sharefile.com/Authentication/Login>)
- Secure Email
- Firm Fax
- Local courier, USPS, FedEx, etc.

Just as you have come to expect, you can trust our team to deliver and ensure that all your regulatory and tax deadlines will be met on time and at the highest level.

This situation is evolving rapidly, and we are committed to keeping you updated in a timely manner. If you have any questions on our policies or our plans, please contact your Freed Maxick engagement leader.

On behalf of Freed Maxick, thank you for your understanding and support during this uncertain time. We fully understand that you are experiencing your own challenges and we will work with you to make any necessary adjustments.

A handwritten signature in black ink, appearing to read "Henry Koziol".

Henry G. Koziol, Jr., CPA, CFP™
MANAGING PARTNER

